

## ANNUAL COUNCIL

Tuesday 13 May 2025

### Present:

The Right Worshipful the Lord Mayor Councillor Kevin Mitchell

Councillors Asvachin, Atkinson, Begley, Bialyk, Foale, Fullam, Holland, Jobson, Ketchin, Knott, Miller-Boam, Mitchell, K, Mitchell, M, Moore, Parkhouse, Patrick, Read, Rees, Snow, Vizard, Wardle, Williams, M, Williams, R, Wright, Banyard, Darling, Haigh, Harding, Hughes, Hussain, Palmer, Pole, Rolstone, Wetenhall, Cookson and Payne

### Also Present:

Chief Executive, Strategic Director for Place, Strategic Director of Operations, Head of Legal and Democratic Services & Monitoring Officer, Democratic Services Manager, Planning Solicitor, Mayoral Support Officer, Democratic Services Officer and Democratic Services Officer (JM)

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### ELECTION OF THE LORD MAYOR

**RESOLVED** on the nomination of Councillor Holland seconded by Councillor Bialyk, that Councillor Anne Jobson be elected for Lord Mayor of the City for the ensuing Municipal Year.

The Lord Mayor was invested with her Chain of Office, made her Declaration of Acceptance of Office, took the Chair and returned thanks.

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### APPOINTMENT OF THE DEPUTY LORD MAYOR

**RESOLVED** on the nomination of Councillor M. Williams, seconded by Councillor Miller-Boam, that Councillor Rolstone be appointed Deputy Lord Mayor of the City for the ensuing Municipal Year.

The Deputy Lord Mayer was invested with her Chain of Office, made her Declaration of Acceptance of Office and returned thanks.

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### CONFIRMATION OF THE LEADER OF THE COUNCIL AND CONFIRMATION OF THE DEPUTY LEADER OF THE COUNCIL

**RESOLVED** that Councillor Bialyk remain Leader of the Council and Councillor Wright remain as Deputy Leader.

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### APPOINTMENT OF THE EXECUTIVE AND PORTFOLIO HOLDERS \*

The Leader of the Council confirmed his nominations for Portfolio Holders and Executive membership as circulated.

**RESOLVED** that the Council's Executive be appointed as follows for the ensuing Municipal Year: -

Bialyk, P. Leader

Wright, L. Deputy Leader and Corporate Services, Community Safety and City Centre

Vizard, M. Climate, Ecological Change and Communities

Asvachin, M. Housing, Homelessness Prevention and Customer Services

Wood, D. Leisure Services and Healthy Living

Williams, R. City Management  
Patrick, S. City Development  
Foale, B. Arts, Culture & Tourism.

**MEMBER CHAMPIONS**

Miller-Boam, M. Community Safety & Engagement  
Darling, D. Culture & City Centre

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**APPOINTMENT OF COMMITTEES \***

**RESOLVED** that the membership of Committees, Chairs and Deputy Chairs and Independent Persons, as shown at the Appendix to these minutes, be approved.

The Leader moved, seconded by Councillor Wright, that the number of seats on Exeter Transport Working Group be increased to seven to allow Councillors Haigh and Holland to be appointed to the committee, which following a vote was  
**CARRIED.**

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**APPOINTMENT TO OUTSIDE BODIES \***

**RESOLVED** that the appointments to Outside Bodies shown at the Appendix to these minutes, be approved.

(The meeting commenced at 7.00 pm and closed at 8.15 pm)

Chair



## Executive Portfolios and Member Champions

2025/26

Portfolio Holders		
1. <b>Leader</b> Cllr Phil Bialyk	<ul style="list-style-type: none"> <li>◊ Corporate Plan</li> <li>◊ Local Government Reorganisation and Devolution</li> <li>◊ Corporate Risk Strategy</li> <li>◊ MTFP and Budget Strategy</li> <li>◊ Fees &amp; Charges</li> <li>◊ Devon and Torbay County Combined Authority</li> <li>◊ Devon District Forum</li> <li>◊ Team Devon</li> <li>◊ Exeter Civic University Agreement</li> <li>◊ Strategic Partnerships (incl Exeter Partnership) and the Sub Regional Growth agenda</li> <li>◊ Commercial, Social Housing Assets &amp; Property Assets</li> <li>◊ Strategic Communications</li> <li>◊ Business Rates Discretionary Grants</li> <li>◊ Procurement Policy</li> <li>◊ Strata Joint Executive Committee</li> </ul>	
2. <b>Deputy Leader and Corporate Services, Community Safety and City Centre</b> Cllr Laura Wright	<ul style="list-style-type: none"> <li>◊ Equality, Diversity &amp; Inclusion</li> <li>◊ Corporate Resources</li> <li>◊ Legal, Democratic, Mayoralty and Electoral Services</li> <li>◊ HR &amp; Organisational Development</li> <li>◊ Audit &amp; Governance</li> <li>◊ Digitalisation</li> <li>◊ Corporate Health &amp; Safety</li> <li>◊ Corporate Safeguarding</li> <li>◊ Corporate Parenting</li> <li>◊ City Centre Strategy</li> <li>◊ Working with the BID</li> <li>◊ Community Safety &amp; Anti-Social Behaviour</li> <li>◊ CCTV &amp; Home Call</li> <li>◊ Community Safety Partnership</li> </ul>	

Portfolio Holders		
3.	<b>Climate, Ecological Change and Communities</b>  Cllr Matt Vizard	<ul style="list-style-type: none"> <li>◊ Continuing to work towards net zero in our council operations</li> <li>◊ Working with partners across the City to implement the Net Zero Road Map</li> <li>◊ Demonstrating leadership across the city in addressing ecological &amp; climate change</li> <li>◊ Working to mitigate and adapt to the impacts of climate change to achieve a sustainable environment.</li> <li>◊ Transport</li> <li>◊ Low Carbon Task Force</li> <li>◊ District Heating Networks</li> <li>◊ Community Engagement</li> <li>◊ Community Grants Strategy and Programme</li> </ul>
4.	<b>Housing, Homelessness Prevention and Customer Services</b>  Cllr Marina Asvachin	<ul style="list-style-type: none"> <li>◊ Corporate Customer Services</li> <li>◊ Social Housing Rent and service charge setting</li> <li>◊ Social Housing Landlord Services</li> <li>◊ Leaseholder Services</li> <li>◊ Right to Buy</li> <li>◊ Tenant consultation and engagement</li> <li>◊ Social Housing allocations</li> <li>◊ Housing Advisory Board</li> <li>◊ Benefits, Council Tax, Council Housing Rent Payments, Business Rates payments</li> <li>◊ Housing Needs, Homelessness &amp; those who are Vulnerably Housed</li> <li>◊ Housing Advice and Homelessness Prevention</li> <li>◊ Downsizing Support</li> <li>◊ Supported Housing Services</li> <li>◊ Private Sector Housing &amp; Licensing for HMOs</li> <li>◊ Armed Forces Covenant</li> <li>◊ Better Care Fund and Disabled Facilities Grant</li> </ul>

5.	<b>Leisure Services &amp; Healthy Living</b>  Cllr Duncan Wood	<ul style="list-style-type: none"> <li>◊ Sport England Local Delivery Pilot</li> <li>◊ Physical Activity Strategy</li> <li>◊ Service provision of Leisure Facilities and Playing Pitches</li> <li>◊ Working with partners to deliver a Sports Strategy</li> <li>◊ Leisure Services (running service and facilities)</li> <li>◊ Health and Wellbeing</li> <li>◊ Wellbeing Exeter, working with the portfolio holder for Climate and Ecological Change and Communities.</li> </ul>
6.	<b>City Management</b>  Cllr Ruth Williams	<ul style="list-style-type: none"> <li>◊ Cleansing</li> <li>◊ Parks, open spaces and allotments</li> <li>◊ Public Realm, green spaces and green infrastructure</li> <li>◊ Bereavement Services</li> <li>◊ Engineering and Flooding</li> <li>◊ Strategy and Policy for Waterways</li> <li>◊ Recycling &amp; Refuse Collection</li> <li>◊ Rollout of Food Waste</li> <li>◊ Habitats Mitigation</li> <li>◊ Air Quality</li> <li>◊ Fleet Management</li> <li>◊ Harbour Board Chair</li> <li>◊ Exeter Canal and Quay</li> <li>◊ Environmental Health</li> <li>◊ Enforcement</li> <li>◊ Licensing</li> <li>◊ Taxi Forum</li> </ul>
7.	<b>City Development</b>  Cllr Susannah Patrick	<ul style="list-style-type: none"> <li>◊ Exeter Local Plan</li> <li>◊ Liveable Exeter</li> <li>◊ Housing Supply</li> <li>◊ Infrastructure planning</li> <li>◊ Planning Policy and Planning Control</li> <li>◊ Strategic Housing Planning Policy</li> <li>◊ Building Control and Land Charges</li> <li>◊ Design and Heritage</li> </ul>
8.	<b>Arts, Culture &amp; Tourism</b>  Cllr Bob Foale	<ul style="list-style-type: none"> <li>◊ Markets and Halls, Underground Passages, Corn Exchange, Historic Guildhall, Custom House and Markets</li> <li>◊ Cultural Strategy</li> <li>◊ Creative Arc</li> <li>◊ UNESCO City of Literature</li> <li>◊ RAMM &amp; Oversight Working Group</li> <li>◊ Tourism Strategy, Visit Exeter</li> <li>◊ Events</li> <li>◊ Commercialisation</li> <li>◊ Sales &amp; Marketing</li> </ul>

## Member Champions

9.	Cllr Mollie Miller-Boam	Supporting the portfolio holders: <ul style="list-style-type: none"><li>• Corporate Services, Community Safety and City Centre</li><li>• Climate, Ecological Change and Communities</li></ul>
10.	Cllr Debbie Darling	Supporting the portfolio holders: <ul style="list-style-type: none"><li>• Corporate Services, Community Safety and City Centre</li><li>• Arts, Culture &amp; Tourism</li></ul>

## EXETER CITY COUNCIL

### EXECUTIVE, SCRUTINY AND OTHER COMMITTEES: 2025/26

#### NOMINATIONS

#### EXECUTIVE (8)

Bialyk, P.M. (Leader and Chair)	Vizard, M.
Wright, L. (Deputy Leader)	Wood, D.
Asvachin, M.Y.	Williams, R.T,
Foale, R.	
Patrick, S	

#### PORTFOLIO HOLDERS (8)

Bialyk, P. M.	Leader
Wright, L.	Deputy Leader and Corporate Services& City Centre
Vizard, M.	Climate, Ecological Change and Communities
Asvachin, M.Y.	Housing, Homelessness Prevention and Customer Services
Wood, D.	Leisure Services & Healthy Living
Williams, R.T.	City Management
Patrick, S	City Development
Foale.R	Arts, Culture & Tourism

#### MEMBER CHAMPIONS

Miller-Boam, M	Community Safety & Engagement
Darling, D.	Culture & City Centre

#### CUSTOMER FOCUS SCRUTINY COMMITTEE (14)

Rees, C. (Chair)	Moore, D
Cookson, J. (Deputy Chair)	Parkhouse, J.C.M
Begley, J	Payne, T
Darling, D.	Pole, L
Fullam, A	Read, T
Hussain, J.	Snow, M.I
Holland, P	Wardle, A,J

### **STRATEGIC SCRUTINY COMMITTEE (14)**

Pole, L (Chair)	Knott, P
Mitchell, K (Deputy Chair)	Miller-Boam, M
Atkinson, Y	Palmer, T
Haigh, L	Rolstone, G
Harding, R	Wetenhall, L
Hussain, J	Williams, M.J
Ketchin, A	<b>Conservative nomination</b>

### **SCRUTINY PROGRAMME BOARD (5)**

Williams, M (Chair)	
Pole, L (Chair Strategic Scrutiny)	Rees, C (Chair Customer Focus)
Mitchell K (Deputy Chair Strategic Scrutiny)	Cookson, J (Deputy Chair Customer Focus)

### **AUDIT AND GOVERNANCE COMMITTEE (12)**

Wardle, A.J. (Chair)	Knott, P
Moore, D (Deputy Chair)	Miller-Boam. M
Atkinson, Y	Mitchell, M
Banyard, J	Payne, T
Begley, J	Snow, M.I
Holland, P	Williams, M

### **PLANNING COMMITTEE (14)**

Knott, P. (Chair)	Hussain, J
Rolstone, G. (Deputy Chair)	Ketchin, A
Asvachin, M	Mitchell, M
Atkinson, Y	Pole, L
Banyard, J	Williams, M
Bennett, C	Harding, R.
Hughes, Z	<b>Conservative nomination</b>

### **PLANNING MEMBER WORKING GROUP (8)**

Rolstone, G. (Chair)	Bennett, C
Knott, P. (Chair of Planning) (Deputy Chair)	Hughes, Z.
Atkinson, Y	Mitchell, M
Asvachin, M	Pole, L

### **LICENSING COMMITTEE (14)**

Snow, M.I (Chair)	Hussain, J
Begley, J (Deputy Chair)	Mitchell, K
Banyard, J	Parkhouse, J.C.M
Bennett, C	Holland, P
Fullam, A	Wood, D
Haigh, L	Williams, M. J
Harding, R	Williams, R.T

### **LICENSING SUB-COMMITTEE (3)**

Licensing Sub-Committee membership to be drawn from Licensing Committee Members above.

### **COMMUNITY GRANTS PANEL (8)**

Vizard, M. (Chair)	Miller-Boam, M
Darling, D	Moore, D
Knott, P	Palmer, T
Hughes, Z	Rolstone, G

### **EXETER TRANSPORT WORKING GROUP (7)**

Vizard, M (Chair)	Wardle, A, J
Knott, P	Wood, D.
Haigh, L	Wetenhall, L
Holland, P	

### **EXETER HARBOUR BOARD (12)**

(6 City Councillors)

Williams, R.T. (Chair)	Read, T
Cookson, J.	Snow, M.I
Rolstone, G.	Sheridan, A

(6 External Members)

### **ROYAL ALBERT MEMORIAL MUSEUM & ART GALLERY (RAMM) OVERSIGHT PANEL (8)**

(6 City Councillors)

Foale, R. (Chair)	Darling, D
Atkinson, Y	Snow, M.I
Banyard, J	Jobson, A.

(2 External Members)

### **COUNCILLOR DEVELOPMENT STEERING GROUP (6)**

Wright, L. (Chair)	Palmer, T.
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Patrick, S	Knott,
Hughes, Z	Williams, R.T

**COUNCIL HOUSING ADVISORY AND DEVELOPMENT BOARD (10)**

(5 City Councillors)

Wardle.A.J.(Chair)	Fullam, A
Asvachin, M.Y. (Portfolio Holder)	Pole, L
Begley, J	

(5 External Members)

**INDEPENDENT PERSONS**

Mr I Brooking and Professor B. Kirby appointed as Independent Persons to assist the Council in promoting and maintaining high standards of conduct amongst its Elected Members.

**STRATA JOINT EXECUTIVE COMMITTEE (3) – (1 FROM ECC)**

Bialyk, P.M. (Leader)	

**STRATA JOINT SCRUTINY COMMITTEE (9) – (3 FROM ECC)**

Knott, P.	Mitchell, M.
Cookson, J.	

**EXETER HIGHWAYS AND TRAFFIC ORDERS COMMITTEE (13)**

(4 City Councillors)

Bialyk, P.M.	Wright, L
Wood, D.	Wetenhall, L.

(9 County Councillors)

## Outside Bodies Appointments 2025 - 26

Category 1 - Strategic Appointments	
Title	Representative
<b>Community Safety Partnership</b>	Cllr Laura Wright
	Cllr Marina Asvachin
	Cllr Matthew Vizard
<b>Devon and Cornwall Police and Crime Panel</b>	Cllr Laura Wright
<b>Devon Authorities Strategic Waste Committee</b>	Cllr Ruth Williams
<b>Devon Rail Forum</b>	Cllr Matthew Vizard
<b>Energy From Waste Liaison Committee</b>	Cllr Ruth Williams
<b>Exe Estuary Management Partnership</b>	Cllr Ruth Williams
<b>Exeter Health and Wellbeing Board</b>	Cllr Matthew Vizard
	Cllr Duncan Wood
	Cllr Laura Wright
	Cllr Catherine Rees
<b>Exeter International Airport Consultative Group</b>	Cllr Matthew Vizard
<b>Exeter SAFE (SAFE Foundation)</b>	Cllr Laura Wright
<b>In Exeter</b>	Cllr Laura Wright
<b>Local Government Association General Assembly</b>	Cllr Phil Bialyk
<b>Royal Albert Memorial Museum Development Trust</b>	Cllr Bob Foale
	Cllr Yvonne Atkinson
<b>South West Councils</b>	Cllr Phil Bialyk
<b>South West Employers Panel</b>	Cllr Phil Bialyk
<b>The Exeter Phoenix Arts Board</b>	Cllr Bob Foale
<b>Topsham Mooring Owners Association</b>	Cllr Gemma Rolstone
<b>Topsham River Commissioners (under the Exeter Port Dues Act 1840)</b>	Cllr Gemma Rolstone
	Cllr Matthew Williams
	Cllr James Cookson
<b>UNESCO City of Literature Board</b>	Cllr Bob Foale

Category 2 - General & Ward Appointments	
Title	Representative
<b>Exeter Church Charities</b>	Cllr Alison Sheridan
	Vacancy
<b>Exeter Fairtrade Steering Group</b>	Cllr Matthew Vizard
	Cllr Mollie Miller-Boam
<b>Exeter Homes Trust</b>	Cllr Tammy Palmer
	Cllr Anne Jobson
	Vacancy

<b>National Park Forum</b>	Cllr Matthew Vizard
	Cllr Tess Read
<b>Parking and Traffic Regulation Outside London Adjudication Joint Committee (PATROLAJC)</b>	Cllr Matthew Vizard
	Vacancy
<b>St. Edmunds &amp; St Mary Major Charities, Exeter</b>	Vacancy
<b>St. Leonard's with Holy Trinity Charities</b>	Vacancy
<b>Turntable Furniture Re-cycling Project</b>	Cllr Susanah Patrick

#### **Council Connected Companies**

<b>Title</b>	<b>Representative</b>
<b>Exeter Business Centre Board Ltd</b>	Cllr Paul Knott
	Cllr Duncan Wood
	Cllr Laura Wright
	Vacancy
<b>Exeter Canal &amp; Quay Trust Ltd.</b>	Cllr Phil Bialyk
	Cllr Laura Wright
	Cllr Martin Snow
	Cllr Gemma Rolstone
	Cllr Ruth Williams
	Cllr Bob Foale
	Cllr Annew Jobson
	Cllr Tess Read